



Villa Pontiggia

SEMINAR · WORKSHOP





Villa Pontiggia

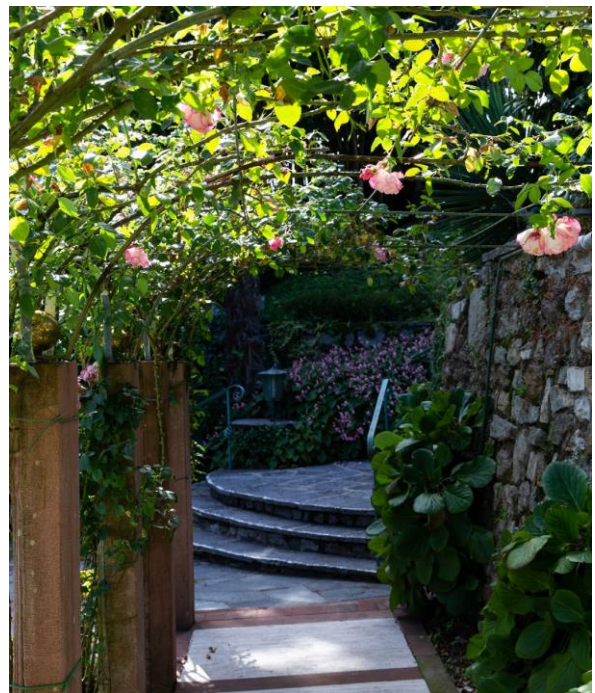
Surrounded by a beautiful botanic garden, home to a wide variety of Mediterranean and subtropical plants, Villa Pontiggia is an oasis of peace and tranquility.

Villa Pontiggia is the ideal solution for those seeking discretion, efficiency, and sober elegance.

Villa Pontiggia is easily accessible. It is perfectly located close to the centre of Lugano, the highway accesses, the railway station, and the airport.

The Villa, with its seven rooms of different sizes, all with bright natural lighting, can accommodate up to a maximum of 50 people, offering a refined atmosphere in a functional infrastructure with state-of-the-art audiovisual equipment.

An ideal environment for small and medium-sized events such as business meetings, board meetings, interactive workshops, meetings with important clients, small conferences or team building





Plans



Rooms


Room	m ²	LxL m	h m									
Giardino d'inverno	37	6 x 6,2	3,5	30	12	16	16	Partial	Partial	Included	Partial	Partial
Magnolia	27,65	3,5 x 7,9	2,5				18	Partial	Included	Included	Partial	Partial
Loto	36	10,7 x 3,6	2,6	24	10			Partial	Included	Included	Partial	Partial
Ninfea	74	4,5 x 16,5	2,6	50	20		30	Partial	Included	Included	Included	Partial
Orchidea	47,3	8,6 x 5,5	3,15	34	12	18	18	Partial	Included	Included	Partial	Partial
Peonia	17,75	5,3 x 3,35	3				10	Partial	Included	Included	Partial	Partial
Rododendro	29,95	4,1 x 7,3	3	20	12		16	Partial	Included	Included	Partial	Partial

Partial/ on request

Included



Giardino d'Inverno

Ground floor nord side	m ²	LxL m	H m				
Giardino d'inverno	37	6x6.2	3.5	30	12	16	16



The Giardino d'Inverno, with its round table, is a unique room, where to work efficiently while enjoying a feeling of well-being by contemplating the park beyond the large windows. The thatched roof, the terracotta floor, the circular shape and the plants make it a perfect place for workshops, business meetings, team building, networking or standing lunch and aperitifs.





Sala Magnolia

First floor	m ²	LxL m	H m				
Sala Magnolia	27.65	3.5x7.9	2.5				18







The Magnolia Room is located on the first floor and offers a magnificent view looking down at the garden and the water lily pond below. The arrangement of the solid wood English style table is fixed and can accommodate up to a maximum of 18 people. The cozy and elegant atmosphere makes it an ideal room for meetings.

Free coffee and tea service are available for guests. The room has a small covered terrace for breaks.



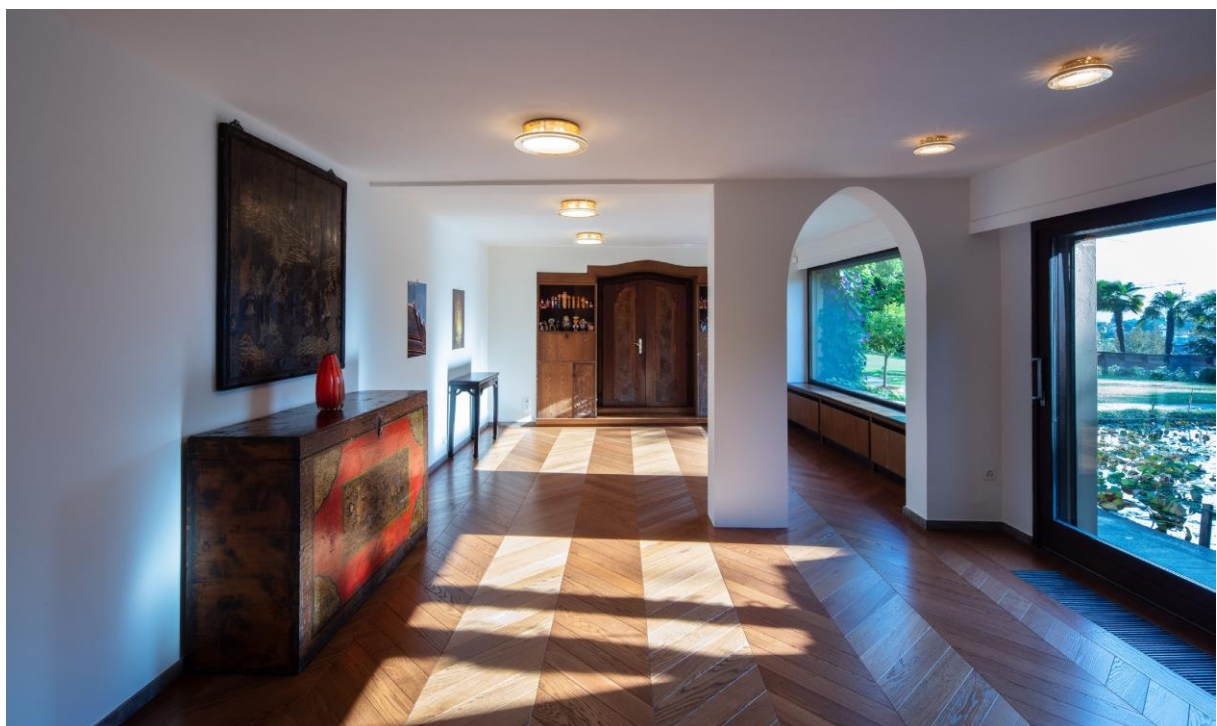


Sala Loto

Ground floor south side	m ²	LxL m	H m				
Sala Loto	36	10.7x3.6	2.6	24	10		







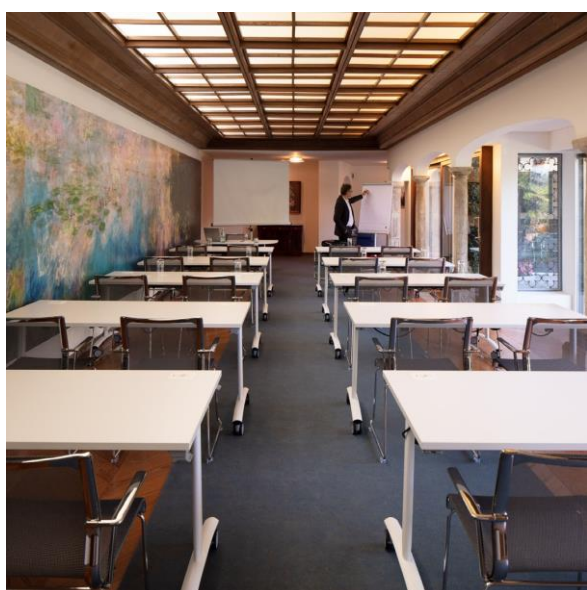
The Loto Room is particularly suitable for coffee breaks and small aperitifs, poster sessions for events taking place in the Sala Ninfea.





Sala Ninfea

Ground floor south side	m ²	LxL m	H m				
Sala Ninfea	74	4.5x16.5	2.6	50	20		30







Due to its size, the Ninfea Room is particularly suitable for small conferences. Its configuration also allows for a seminar setting with 10 (12) tables. When combined with the Loto Room its versatility becomes maximum. The room is equipped with a beamer and a ceiling projection screen, already included in the room rental.





Sala Orchidea

Ground floor north side	m ²	LxL m	H m				
Sala Orchidea	47.3	8.6x5.5	3.15	34	12	18	18






Located in the North Wing of the Villa, the Orchidea Room is spacious and bright and offers various configuration possibilities. This room is interconnected with the other rooms on the ground floor. Due to its position to the surrounding rooms, it is well suited for presentations or interactive workshop that requires large space.





Sala Peonia

Ground floor north side	m ²	LxL m	H m				
Sala Peonia	17.75	5.3x3.35	3				10







Peonia is the smallest room in Villa Pontiggia and like the Magnolia Room has a fixed solid wood table. Natural light is guaranteed by the internal window that overlooks the Rododendro Room with a large window overlooking the park. This room is suitable for small meetings or can be used as a breakout room.





Sala Rododendro

Ground floor north side	m ²	LxL m	H m				
Sala Rododendro	29.95	4.1x7.3	3	20	12		16





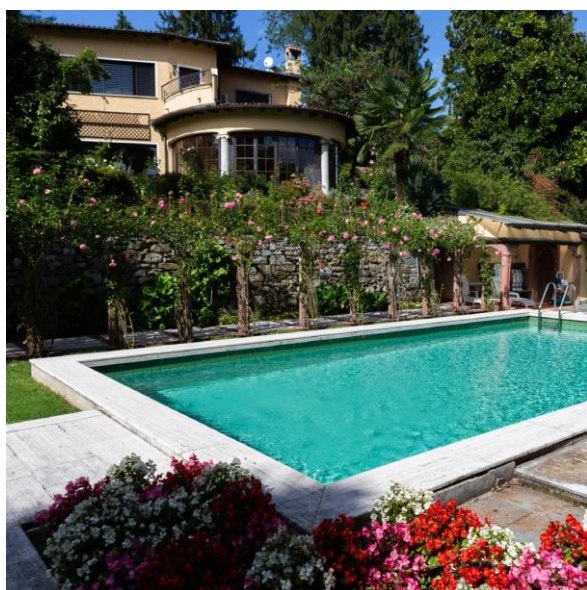
The Rododendro Room has open spaces on the adjacent rooms and is therefore ideal as a room for workshops, small conferences and meetings. Thanks to the large windows it is illuminated by natural light and offers a splendid view of the park.



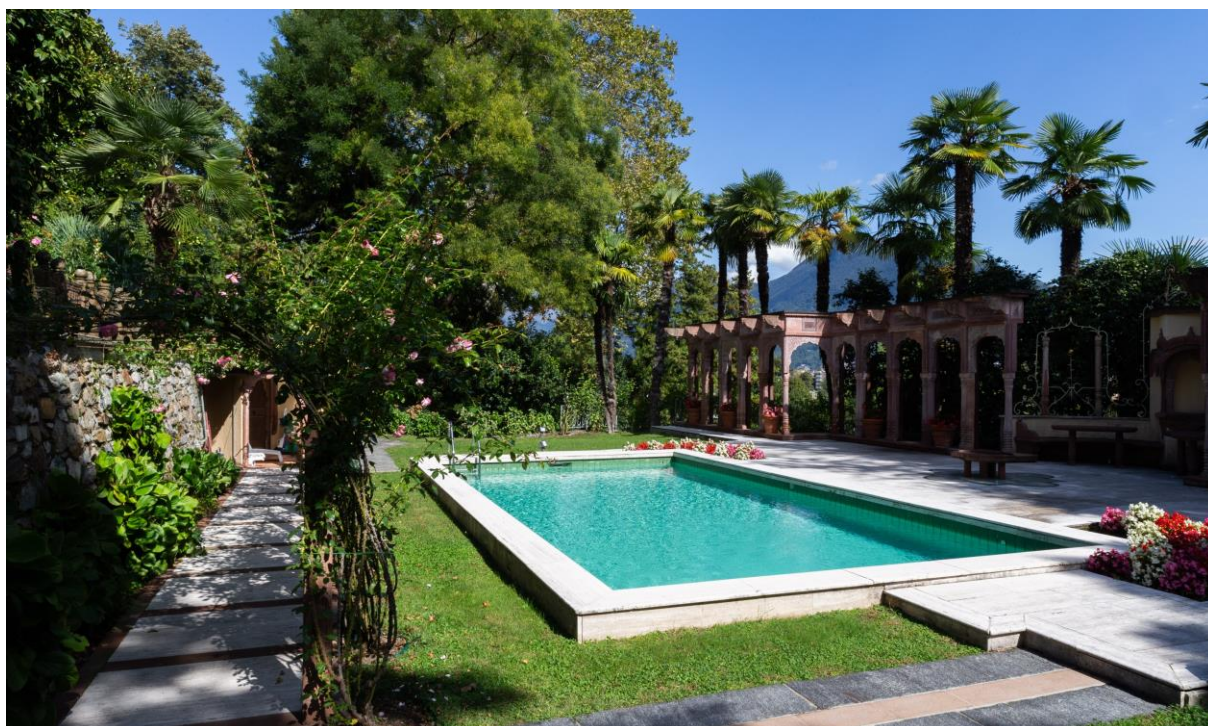


Parco

External	m ²	LxL m	H m				
Parco	5'000			50			



The Park in front of the Villa creates numerous spaces that are suitable for outdoor aperitifs or exclusive events around the pool, in a beautiful subtropical botanical setting.





Services

Equipment and services	Cost	Remarks
Wi-Fi	Included	Park Pool Area excluded
Pens and notebooks	Included	
e-Flipchart	CHF 200.–	Useable vertically as an electronic flip chart or horizontally as a presentation display screen.
1 Flipchart	Included	Additional flipchart is available at CHF 30/pcs
1 Pinboard	Included	Additional pinboards are available at CHF 30/pcs.
Movable Beamer + projection screen	CHF 150.–	Included in the price of Ninfea room
Speakers	CHF 100.–	
Microphones	CHF 50.– pz.	Microphones, tie microphones
CD, DVD and iPod player	CHF 100.–	
Notebook PC	CHF 120.–	
Laser pointer	Included	
Printer / Copier	CHF 0.20/copy	
Podio / lectern	CHF 100.–	
Conference Call System	CHF 100.–	
Sistema videoconferenza	CHF 200.–	

Services	Cost	Remarks
Technical assistance during the event	CHF 70.-/h	Technical assistance guaranteed and included in the preparation phase
Extraordinary logistic assistance	CHF 50.-/h	Everything beyond the normal set up of the rooms
Day of preparation/dismantling	CHF 500.-	For special fittings
Ordinary cleaning service	Included	
Extraordinary cleaning service	CHF 50.-/h	Over 22:00, 25% surcharge, on Sundays and public holidays 50% surcharge
Surveillance service	CHF 50.-/h	From 23:00-06:00, on Sundays and public holidays 10% surcharge on the indicated rates
Occupation of Rooms and infrastructure beyond the set time	CHF 90.-/h	It is intended after 19:30 and the cost applies to each room used, subject to availability

Restaurant services	Cost	Remarks
Mineral water in the rooms	CHF 7.-/bottle	
Coffee break	View packages	
Standing lunch or aperitifs	Variable	The offer is to be requested directly from the catering companies affiliated with Villa Pontiggia



For the coffee break we propose 3 solutions able to satisfy different needs:

Coffee pause packages	Offer	Cost	With Service
BASIC coffee break	Coffee, tea, orange juice, water, butter and wholemeal croissants (morning), cakes (afternoon), biscuits, fresh fruit in season	CHF 12.-	CHF 30.-/ora
PREMIUM coffee break	As BASIC + assorted pastries	CHF 18.-	CHF 30.-/ora
All-inclusive coffee break	As PREMIUM + grapefruit juice, multivitamin juice, fruit skewers	CHF 24.-	included

NOTES

All rates include 7.7% VAT. The room rates are applied as indicated and are inclusive of ordinary cleaning.

The day is from 07:30 to 19:30, half-day 07:30 to 13:30 or 13:30 to 19:30.

Rates include logistic assistance (room set up as per offer) and technical assistance during the setup phase. If technical support is necessary during the whole event it is necessary to indicate this during the reservation phase.

For the events organized also in the Park, from 11:00 p.m. they can only continue to take place inside the Villa out of respect for the neighborhood (as per Municipal Ordinance).

Reserves the right to refuse an event at its discretion.



How to reach us

Private vehicle

Villa Pontiggia is only 5 minutes away from the highway exit.

The Villa has 3 parking spaces for VIPs or organizers. Several parking spaces are available in the immediate vicinity:

- in front of the entrance approx. 8 free parking spaces (via Casarico)
- 500 meters from the entrance of the Villa on the left in Via Lucino, parking is available for a fee.
- At the adjacent Liceo Diocesano in Via Lucino 79, 15 parking spaces are available at conditions to be requested during the offer.

Public transport

The Villa is less than 2 km from Lugano railway station and can be reached:

- by taxi in 5 minutes
- on foot in 20 minutes
- by public transport 10 minutes to the nearest stops (Bus 3, stop Breganzona Posta / Ferrovia Lugano-Ponte Tresa, stop Sorengo).

Public transport stops (bus, Ferrovia Lugano Ponte Tresa) are 6-8 minutes walk from the Villa.

Airport

The airport of Lugano-Agno can be reached in about ten minutes by car. The international airport of Milan-Malpensa is about 80 kilometres away and can be reached in one hour by car and in 2 hours by train from Lugano railway station.





Contacts

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